

digie



Empowering people through digital trust

**Privacy Statement
March 2020**

Our commitment

Digie B.V. understands that your personal data is important you. Hence, protecting your personal information, and complying with relevant data protection legislation, is something we takes very seriously.

When speaking about “Personal Data” we mean information which relates to an individual and which identifies that individual, either directly or indirectly, such as your name, email address or telephone number.

What is the scope of this privacy statement?

This privacy statement describes the information that we gather on or through our website and services, how we use and disclose such information, and the steps we take to protect such information.

More specifically, this privacy statement shall apply to information we collect about:

- visitors to our websites;
- people who use our services, e.g who subscribe or request a publication from us;
- partners

How do we collect personal information?

Information we gather, is not only data you provide directly to us, but also data that is collected automatically when you visit our websites.

1. User provided information

We record and process information you enter on our websites or send us otherwise. This includes data you enter in forms or contact fields or select from lists or menus. Furthermore, this also encloses information you send us by mail or forms on our website. We generally record and process all information when you e-mail someone at Digie B.V..

2. Automatically collected information

Automatically collected information is data we record when you visit our websites. This includes your IP address, the date you visited and for how long, what browser you used. The collected data is not combined with data from other sources and cannot be attributed to any specific person.

Why do we collect personal information?

Digie B.V. has legitimate interest to process personal data in order to fulfill your requests, optimise its services, as well as, steadily improve the customer experience. In some cases, we need to process data to ensure that we are complying with legal obligations. Digie B.V. collects and uses your data for the following purposes:

1. Communications

When you provide us with your contact information, we will use it to correspond with you, as well as, on your request, start a subscription or register you for a particular event.

2. Analytics

We aggregate (automatically) collected information in order to analyse and administer our services and website activity. For instance, we keep an eye on statistics, such as traffic patterns or time spent on a page to further optimise our offered services. The data collected for this purpose is anonymised and cannot be attributed to any specific person.

How do we secure information we collect?

Digie B.V. is fully committed to data security. To prevent unauthorised access, maintain data accuracy and ensure the appropriate usage of the information by authorised users, we have put in place physical, electronic and organizational procedures to safeguard and secure the information you provided to us. Personal Information shall be protected by security procedures appropriate to the sensitivity of the information.

Do we share your data with others?

Because Digie B.V. operates internationally, we may transfer data you submitted to us within our organisation, including our sub-contractors or business partners strictly in order to fulfill your request(s). These entities are required to maintain the confidentiality of the information and are restricted from using it for any purpose other than helping us to provide you with the required services. We will not share or sell the information to any third parties.

How long do we keep your data?

Generally, your data will be stored as long as we need it to fulfill the purposes for which we have initially collected it, unless otherwise required by law. The law, GDPR, is quite precise when it comes to what data we can and must store and for how long. Once these terms expire, we routinely delete this data following data protection rules. Where data is not subject to such terms, we delete it once the reasons we collected it for cease to apply. Should you have agreed to a longer duration for storing, processing and using your data, we will delete your data after this duration expires or should you revoke your consent.

What are your rights in this context?

As it is your personal data we store, you have certain rights in regard to if and what we store, as well as, how we use your information. More precisely as a data subject, you have the right to:

- access and obtain a copy of your data on request;
- require the organisation to change incorrect or incomplete data;
- require the organisation to delete or stop processing your data, for example where the data is no longer necessary for the purposes of processing; and
- object to the processing of your data where Digie B.V. relying on its legitimate interests as the legal ground for processing.

If there is anything you need to know or should you desire to exercise any of these rights, please don't hesitate to contact us.

Digie B.V. will revise this privacy statement, without further notice. Digie B.V. recommends that you regularly check whether this privacy statement has been revised. You may determine when this privacy statement was last updated by referring to the "revision date" found at the top of this web page.

How can you contact us?

Digie B.V. as data controller, is responsible for the processing of your personal information on this website. You can contact us based on following information.

Digie B.V.

contact@digie.expert

Koloniënstraat 11

1000 Brussel

Belgium

digie

